

1 Richmond Planning Commission

2 Regular Meeting

3 Wednesday, May 20, 2015

4 Unapproved Minutes

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5 **Members Present:** Brian Tellstone, Joy Reap, Mark Fausel (Vice-Chair), Bruce LaBounty (Chair)

6 **Absent:** Marc Hughes, Lauck Parke, Sean Foley

7 **Others Present:** Geoff Urbanik (Town Manager), Alison Anand (Conservation Commission and  
8 Steering Committee), Rebecca Sanborn Stone & guest (Community Workshop LLC), Clare Rock  
9 (Town Planner/Staff to the DRB)

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11 **7:15 pm LaBounty called the meeting to order.**

12  
13 **Public comment**

14 Alison Anand announced she was at the PC meeting as a liaison for the Conservation Commission.  
15

16 **Town Plan Data Presentation**

17 Rebecca Sanborn Stone, Community Workshop LLC, presented updated Census and Economic data  
18 for the Town of Richmond for the new town plan. Data presented included demographics, housing  
19 and economic data.  
20

21 LaBounty questioned whether there is data about commercial businesses, such as number of  
22 employees. Reap suggested posting the data along with the local tax rate. Discussion followed about  
23 the tax rate and comparisons to other towns. Stone will make the link to the presentation available  
24 so the Town may upload it to the municipal web site and to the Our Town, Our Future website.  
25

26 Discussion included the lack of young people in Richmond and the lack of apartments. PC members  
27 questioned how do we reach out to this demographic to ask them what they want for the future of  
28 Richmond? Fausel suggested providing the survey or interview questions to a high school teacher  
29 so they may gather input from students. Fausel will follow up with the social studies teacher.  
30

31 Cochran's Ski Area was mentioned as a possible venue for the fall Vision Forum.  
32

33 **Administrative Items**

34  
35 Approve Meeting Minutes – May 6, 2015 – The PC shall wait until next meeting to approve.  
36

37 Town of Richmond Code of Ethics document – The PC shall postpone this agenda item for next  
38 time when more members can attend.  
39

40 Mail and staff updates – Rock mentioned the CCRPC newsletter and provided an update on the ZA  
41 search.  
42

43 Items for next meeting's agenda – Rock mentioned how she is in the process of coordinating  
44 various town departments to attend upcoming PC meetings. Hope to have the Town Manager and  
45 possibility the Water Resources Department to discuss part of the Utilities and Facilities section of  
46 the town plan. The Police Chief and the School Superintendent will be guests at the June 16  
47 meeting. Technical zoning changes will also be added to the next agenda and the latest list will be  
48 distributed in the PC packets.  
49

1  
2 **Adjourn**  
3 *Tellstone made a motion to adjourn, seconded by Reap, all in favor. So voted.*  
4  
5 The meeting ending at 9:00PM  
6  
7 Respectfully submitted by Clare Rock, Town Planner/Staff to the DRB